



## PFT CORPORATE TRAINING SERIES

### **COURSE TITLE**

MANAGING TEAMS (Course code: PCTS0014)

### **LEARNING OUTCOMES**

At the end of this course, participants will be able to understand what the concept of a team really means and will also learn the intricacies associated with managing teams. They will appreciate the specific challenges in building and managing teams and the means and methods of overcoming them. They will acquire skills that will put them into a position to build and manage a cohesive team within their organizations.

### **COURSE CONTENT**

- Teams vs groups
- Essential qualities of a good team.
- Team roles
- Stages of team development
- Types of group behavior
- Managing conflicts within a team
- Leadership styles to manage a team
- Evaluating the effectiveness of teams
- Understanding and over-coming barriers to effective team-building

### **WHO SHOULD ATTEND?**

The course is designed for managers, team-leaders and business unit heads who will need to build and manage teams which work coherently in achieving organizational goals. Irrespective of the professional background of the participant this course will enhance their people-management skills. It is of relevance to first-time managers or team leaders with little or no prior experience in a leadership role as it will provide the right stepping stones to inspire and lead an effective team.

### **DURATION**

3 hours (this is run as 1 session)

